

AGENDA

Regular Meeting of the Sawmills Town Council Sawmills Town Hall

Tuesday, November 15, 2016
6:00 pm

1. Call To Order Mayor Joe Wesson
2. Invocation Pastor Glen Walker
3. Pledge of Allegiance Mayor Joe Wesson
4. Adopt Agenda
5. Approve Meeting Minutes Mayor Joe Wesson
 - A. October 18, 2016 Regular Meeting Minutes
6. Public Comment
7. Recognitions: Mayor Joe Wesson
 - A. Recycle Rewards
8. Financial: Mayor Joe Wesson
 - A. Employee Longevity Pay Mayor Joe Wesson
 - B. Caldwell County Donation Request Mayor Joe Wesson
 - C. Caldwell County Veterans Honor Guard Inc. Mayor Joe Wesson
9. Updates: Mayor Joe Wesson
 - A. November Code Enforcement Report
 - B. Council Comment
10. Adjourn Mayor Joe Wesson

TUESDAY, OCTOBER 18, 2016
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM

COUNCIL PRESENT

Joe Wesson
Gerelene Blevins
Keith Warren
Reed Lingerfelt

STAFF PRESENT

Christopher Todd
Terry Taylor
Julie A Good

COUNCIL ABSENT

Jeff Wilson
Joe Norman

CALL TO ORDER: Mayor Joe Wesson called the meeting to order.

INVOCATION: Pastor Steve Coonse gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Joe Wesson led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Joe Wesson asked for a motion to adopt the October 18, 2016 Agenda.

Reed Lingerfelt made a motion, and Keith Warren seconded, to adopt the October 18, 2016 agenda.

APPROVE SEPTEMBER 20, 2016 REGULAR MEETING MINUTES: Mayor Joe Wesson asked for a motion to approve the September 20, 2016 regular meeting minutes.

Gerelene Blevins made a motion, and Reed Lingerfelt seconded, to approve the September 20, 2016 regular meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Joe Wesson asked if anyone had any questions or comments at this time.

Andy Lanford, of Moore Acres Drive, asked to speak regarding a high water bill he received. Mr. Lanford stated that the water bill he received for the month of September was for 48,000 gallons of water. Mr. Lanford stated he had never used 48,000 gallons of water and even if he filled his pool, the pool only holds 24,000 gallons of water. Mr. Lanford stated that he was only searching for answers. Mr. Lanford had been informed by the staff in the Town office that his meter had been reread and that the meter was not running which meant that he did not have a leak. Office staff went over problems that it could have been,

with Mr. Lanford, and Mr. Lanford stated all those had been checked and there was no reason for his water bill to be that high. Mr. Lanford stated he has two (2) children and his wife and himself in the home and everyone takes one (1) bath a day, that all the toilets have been checked and none of them are running. Mr. Lanford stated that he was just looking for answers and he pays his bill on time every month.

Mayor Joe Wesson stated to Mr. Lanford that his meter was changed out in 2014 and he had the most up-to-date meter the Town had to offer. Mayor Joe Wesson stated that it would be a good idea for Mr. Lanford to have a plumber to come look at the lines from the meter to the home to see if there is a leak that no one has noticed. Mayor Joe Wesson also stated that the Town would investigate the problem more and let Mr. Lanford know if anything is found on the Town's part.

Jeff Gilliland, of Coble Dairy Road, asked to speak regarding the buffer trees around the cell tower. Mr. Gilliland stated that the buffer trees that the owner of the cell tower on Coble Dairy Road in front of his house has planted has depreciated the value of his home because the owner will not maintain the buffer trees. Mr. Gilliland stated that if the buffer trees would be trimmed ten (10) feet, his trees would get sunlight and produce like they are supposed to. Mr. Gilliland stated that the contractor for the cell tower stated to him there was no use to take down the buffer trees that had been put up already. Mr. Gilliland's neighbor had trees around his pool and the row of buffer trees were put in in such a way that the soil eroded and the neighbor's trees started falling in his yard around his pool. Mr. Gilliland asked the Council to go look at the buffer and hold the owner responsible for the damage to make him clean up and care for the buffer.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Joe Wesson announced Mr. Cleat Isenhour, as the October Recycle Rewards winner. A credit of twenty-eight dollars (\$28.00) will be added to his sanitation bill.

No Council action was required.

DISCUSSION:

PARTF COMMITTEE AND UPDATE: Town Administrator Christopher Todd stated that the Town of Sawmills decided, as part of the 2016-2017 Fiscal Year Budget, to work with the Western Piedmont Council of Governments (WPCOG) to apply for and create the required documents for a Parks and Recreation Trust Fund (PARTF) Grant. A major component of the PARTF application is a parks master plan and a Parks Master Plan Committee needed to be approved.

Council appointed the following to serve as the Parks Master Plan Committee:

1. Joe Wesson: Mayor
2. Christopher Todd: Town Administrator
3. Leslie Meadows: Town Planner
4. Donnie Potter: Resident/County Commissioner
5. Bennie Townsend: Parks and Recreation Program Coordinator

Reed Lingerfelt made a motion, and Gerelene Blevins seconded, to appoint the PARTF Committee. All were in favor.

FINANCIAL MATTERS:

CALDWELL COUNTY SADDLE CLUB DONATION REQUEST: Mayor Joe Wesson stated that the Caldwell County Saddle Club had requested a donation in the amount of two hundred dollars (\$200.00).

Gerelene Blevins made a motion, and Keith Warren seconded, to give a donation in the amount of two hundred dollars (\$200.00) to Caldwell County Saddle Club. All were in favor.

SAWMILLS ELEMENTARY SCHOOL DONATION REQUEST: Mayor Joe Wesson stated that the Sawmills Elementary School had requested a donation in the amount of two hundred fifty dollars (\$250.00).

Keith Warren made a motion, and Reed Lingerfelt seconded, to give a donation in the amount of two hundred fifty dollars (\$250.00) to Sawmills Elementary School. All were in favor.

SAWMILLS ELEMENTARY SCHOOL PTA: Mayor Joe Wesson stated that the Sawmills Elementary School PTA had requested a donation.

Keith Warren made a motion, and Gerelene Blevins seconded, to give a donation in the amount of two hundred fifty dollars (\$250.00) to Sawmills Elementary School PTA. All were in favor.

PLANNING MATTERS:

APPOINTMENT FOR ETJ BOARD OF ADJUSTMENT MEMBER: Mayor Joe Wesson stated that during the September 20, 2016 meeting that Council had tabled this matter. Since the September 20, 2016 meeting, Board of Adjustment Member Carolyn Evert has passed away, leaving an in-town seated position open also.

Reed Lingerfelt made a motion, and Keith Warren seconded, to appoint Jane Church as the ETJ Board of Adjustment seated member. All were in favor.

Reed Lingerfelt made a motion, and Gerelene Blevins seconded, to appoint Jack Keller as the in-town Board of Adjustment seated member. All were in favor.

UPDATES:

OCTOBER CODE ENFORCEMENT REPORT: Town Planner Leslie M. Meadows stated that there are eleven (11) code enforcement cases open:

- Caldwell Ready Mix Concrete is the owner of an abandoned mobile home and abandoned concrete factory. Town Planner Leslie M. Meadows has not gotten a response to messages left for owner Wes Triplett about a potential buyer for the concrete plant. Town Planner Leslie M. Meadows will continue to call owner;
- Teresa Annas Compton is the owner of a dilapidated house located at 4476 Sawmills School Road. Town Planner Leslie M. Meadows has not received any response to correspondence sent to owner. Will need Code Enforcement Committee meeting to discuss the next steps;
- Charles Hagaman, owner of 1940 Leah Drive #4. Town Planner Leslie M. Meadows spoke with MHP Manager Tim Hart and was informed that the underpinning has been removed and there has been arrangements made to remove the trailer the week of October 17, 2016;
- Terry Rowe, owner of 4016 and 4017 Cloninger Way. Former owner, Pete Rowe, passed away. Town Planner Leslie M. Meadows has spoken with Harry Hatcher regarding doing demo on these addresses. Mr. Hatcher is trying to contact Terry Rowe;
- Randall Hamby at 3632 Coble Dairy Road. Town Planner Leslie M. Meadows spoke with the landowner and his contractor, Mike Willis. The deadline for planting more trees will be this fall and Town Planner Leslie M. Meadows is trying to dissuade owner from removing all mature trees and just replace the dead trees;
- WNC Properties, LLC owner of 4209 Creekview Pl. Minimum housing complaint. On October 6, 2016, this case was turned over to Caldwell County Minimum Housing Inspector Robin Soots;
- David Hoyle at 2465 Granville Dr. Bushes blocking view of road, high grass and solid waste. Sent citation letter on September 6, 2016;
- David Graham (Landlord) owner of 4176 US Highway 321A. Minimum housing complaint. On October 6, 2016, this case was turned over to Caldwell County Building Inspector Robin Soots;
- Casey Lynn Wallace, owner of 3950-1 Walters MHP Drive. Minimum housing complaint. On October 6, 2016, this case was turned over to Caldwell County Building Inspector Robin Soots;

- Tasco Properties owner of 2155 White Pine Dr #13. On October 6, 2016, this case was turned over to Caldwell County Building Inspector Robin Soots;
- Carolyn Bray, owner of 2570 Baker Cir. Abandoned mobile home. Need code enforcement committee meeting.

No Council action was required.

COUNCIL COMMENT:

Mayor Joe Wesson asked if anyone on the Council had any questions or comments at this time.

Keith Warren stated that he appreciated everyone coming out and have a safe trip home.

Gerelene Blevins stated she was glad to see everyone out tonight and she hopes everyone has a safe trip home.

Reed Lingerfelt stated that he thought there was a good crowd at the meeting and for everyone to tell their neighbors to come out for the Town Council meetings. Mr. Lingerfelt also stated that he hoped everyone went out and voted. Mr. Lingerfelt stated he hoped everyone had a safe trip home.

Mayor Joe Wesson wanted to thank anyone for coming out. Mayor Joe Wesson also stated that the Council gets their best ideas from the citizens. Mayor Wesson wanted to invite everyone out to the Sawmills Farmers Market Tractor and Treat on Tuesday, October 25, 2016, from 3:00pm to 6:30pm. There will be fun activities for the children, vendors will be giving out candy at their booths, the Sheriff's Department and Fire Department will be there. Mayor Joe Wesson also wanted to invite everyone out to the Town's Veteran's Day Celebration on Saturday, November 12, 2016 beginning at 10:30 am. The Town will have a catered meal right after the ceremony. Mayor Joe Wesson also wanted to remind people to go vote and hoped to see everyone at the meetings again.

Mayor Joe Wesson announced that the Sawmills Town Council members will be attending an informational meeting regarding NCDOT plans on October 26, 2016 at 3:00 pm at the Western Piedmont Council of Governments office.

COUNCIL ADJOURN: Mayor Joe Wesson asked for a motion to adjourn.

Reed Lingerfelt made a motion, and Gerelene Blevins seconded, to adjourn the meeting. All were in favor.

AGENDA ITEM 7A

MEMO

DATE:

November 15, 2016

SUBJECT:

Recognition:
Recycle Rewards
Program

Discussion:

The Town of Sawmills would like to congratulate Gerald Huntley on winning the Recycle Rewards Program for the month of November. Mayor Joe Wesson will present him with a Certificate of Appreciation. A twenty-eight dollar (\$28.00) credit will be added to the current sanitation bill.

Recommendation:

No Council action is required.

AGENDA ITEM 8A

MEMO

DATE:

November 15, 2016

SUBJECT:

Financial Matters:
Employee Longevity Pay

Discussion:

The Town of Sawmills has an employee longevity pay plan that has been historically paid out during the first pay period in December.

The pay schedule is as follows:

26 years and up	\$900.00
21-25 years	\$750.00
16-20 years	\$600.00
10-15 years	\$450.00
6-9 years	\$300.00
2-5 years	\$150.00
7 months-1 year	\$50.00
0 months-6 months	\$0.00

There are sufficient funds in the budget to cover this expenditure.

Recommendation:

Staff recommends Council approve the issuance of longevity paychecks to Town employees paid out the first pay period in December.

AGENDA ITEM 8B

MEMO

DATE:

November 15, 2016

SUBJECT:

Financial Matters:
Request for Donation

Discussion:

The Town has received a request from the Caldwell County Schools for a donation in the amount of \$14,000.00 (fourteen thousand dollars).

There are sufficient funds in the budget for this request.

Recommendation:

Staff recommends Council discuss this matter and decide how they wish to proceed.



Town of Sawmills

Trena McRary Kirby, Mayor Pro Tem
Seth Eckard, Town Administrator

Funding Request:

Name of Organization: <u>Caldwell County Board of Ed</u>		Phone #: _____
Permanent Address: <u>1914 Hickory Blvd</u>		
City: <u>Lenoir</u>	State: <u>NC</u>	Zip Code: <u>28645</u>
Contact Name: <u>David Johnson</u>	Fed Tax ID #: _____	

Amount Requested: <u>\$ 14,000</u>	Amount needed for the Project: _____
Date Funds Needed: _____	Project Begin/End Dates: <u>July 1 2016 - June 30 2017</u>
Complete description of project: <u>Matching funds for SRO</u>	
How will the funds be used?: <u>SRO project - provide funding for SRO @ school</u>	
How will this project benefit the community?: <u>improved safety within school</u>	

<u>Official Town Use Only</u>	
Date application received: <u>10/24/16</u>	Date presented to Council: <u>11/15/2016</u>
Date approved/denied (circle one): _____	Amount approved: _____
Available balance in Governing Body Expense Acct: <u>14,000</u>	
Date check written: _____	Check #: _____ Amount: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act. Karen Clark

AGENDA ITEM 8C

MEMO

DATE:

November 15, 2016

SUBJECT:

Financial Matters:
Request for Donation

Discussion:

The Town has received a request from the Caldwell County Veterans Honor Guard Inc. for a donation in the amount of \$100.00 (one hundred dollars).

There are sufficient funds in the budget for this request.

Recommendation:

Staff recommends Council discuss this matter and decide how they wish to proceed.

Funding Request

Name of Organization: Caldwell County Veterans Honor Guard, Inc.

Permanent Address: P O Box 702

City/State/Zip: Hudson NC 28638

Contact(s): Jimmy Rader Phone #: 828-394-8072

Email: JimmyRader@qmpri.com

Amount Requested: \$ 100.00 Date Funds Needed: _____

Describe the purpose of the project and how the funds will be used:

Replace ammo used for Veteran's event.

How will this project benefit the community?

Official Town Use Only	
Date application received: <u>10/17/14</u>	Date presented to Town Council: <u>11/15/14</u>
Date approved/denied:	Amount approved:
Available balance in Governing Body donations expense account: <u>\$800.00</u>	
Check #/date:	Amount:

AGENDA ITEM 9A

MEMO

DATE:

November 15, 2016

SUBJECT:

Updates:
Code Enforcement
Monthly Report

Discussion:

The attached report shows the progress that Planner Leslie Meadows continues to make throughout the town.

Recommendation:

No Council action required.

Code Enforcement Report November, 2016

Property Owner	Property Address	Issue	Status
Caldwell Ready Mix Concrete	2823 Mission Rd	abandoned mobile home; abandoned concrete factory; mosquitos	Spoke to Wes Triplette on 11/3/16. The sale of property is still pending, but he has made arrangements to go ahead and clean out and fill in the mosquito pit.
Teresa Annas Compton	4476 Sawmills Sch Rd	dilapidated house	New letter sent 11/3/16. Check back after 11/18/16.
Charles Hageman	1940 Leah Dr, #4	abandoned mobile home	Rechecked 11/3/16. No Change. Called MHP Manager, Tim Hart. Needs special equipment to remove, but says he will have it done by next month's Council Meeting 12/20/16.
Terry Rowe	4016, 4017 Cloninger Wy	burned-out house	On 11/3/16 spoke to son, Terry Rowe. Waiting on a second estimate for demo. Hopes to have down within a month.
Randall Hamby	3628 Hickory Blvd.	fallen trees in zoning buffer	Visited 11/3/16. Work has begun to take out all existing trees. Will put up a security fence and will plant new buffer trees inside fence.
WNC Properties A LLC	4209 Creek View Pl	minimum housing complaint	Coordinating process with Caldwell County Building Inspections and property owners.
David Graham (landlord)	4176 US Hwy 321 A	minimum housing complaint	Coordinating process with Caldwell County Building Inspections and property owners.
Casey Lynn Wallace	3950-1 Walkers MHP Dr	minimum housing complaint	Coordinating process with Caldwell County Building Inspections and property owners.
Tasco Properties	2155 White Pine Dr #13	minimum housing complaint	Coordinating process with Caldwell County Building Inspections and property owners.
Carolyn Bray	2570 Bakers Cir	abandoned mobile home	Visited 11/3/16. Left message for complainant to try to get a contact for landowner. No landowner contact number on file. May need to send another letter.
Andrew Dehart	4036 US 321 A	high grass, junked vehicles	Visited 10/20/16. Sent violation citation on Nov. 3rd. Check back after 11/18/16.
Katie/Mike Mast	4347 AND 4351 Sawmills School Road	abandoned/dilapidated homes/solid waste	Letter sent 11/3/16. Check back after 11/18/16.
Cheney Carter	4361 Sawmills School Road	abandoned/ dilapidated home	TurfPro recently mowed. New letter sent 11/3/16. Check back after 11/18/16.