

AGENDA

Special Meeting of the Sawmills Town Council Sawmills Town Hall

Tuesday, July 24, 2012
6:00 P.M.

1. Call To Order
Mayor Bob Gibbs
2. Invocation
Pastor Rick Crouse
3. Pledge of Allegiance
Mayor Bob Gibbs
4. Adopt Agenda
Mayor Bob Gibbs
5. Approve June 19th Regular Meeting Minutes
Mayor Bob Gibbs
6. Public Comment
Mayor Bob Gibbs
7. Recognitions:
 - A. Yard of the Month Winners
Mayor Bob Gibbs
 - B. Recycle Rewards Winner
Administrator Seth Eckard
8. Planning Matters:
 - A. Introduction of New Town Planner
Mayor Bob Gibbs
 - B. Appoint Review Officer
Mayor Bob Gibbs
9. Financial Matters:
Request for Donation to Caldwell County Crimestoppers
Mayor Bob Gibbs
10. Public Comment
Mayor Bob Gibbs
11. Updates:
 - A. Code Enforcement Monthly Report
Administrator Seth Eckard
 - B. Administrator's Report
Administrator Seth Eckard
 - C. Council Comment
Mayor Bob Gibbs
12. Closed Session: Personnel Matters
Mayor Bob Gibbs
13. Adjourn
Mayor Bob Gibbs

TUESDAY, JUNE 19, 2012
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM

COUNCIL PRESENT

Bob Gibbs
Trena McRary Kirby
Donnie Potter
Joe Wesson
Jeff Wilson
Johnny Wilson

STAFF PRESENT

Seth Eckard
Susan Nagle
Terry Taylor

CALL TO ORDER: Mayor Bob Gibbs called the meeting to order.

INVOCATION: Mayor Gibbs gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Gibbs led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Gibbs asked for a motion to adopt the agenda.

Jeff Wilson made a motion, and Donnie Potter seconded, to adopt the agenda. All were in favor.

APPROVE MAY 15, 2012 REGULAR MEETING MINUTES: Mayor Gibbs asked for a motion to approve the May 15, 2012 regular meeting minutes.

Donnie Potter made a motion, and Joe Wesson seconded, to approve the minutes. All were in favor.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

No one wished to speak.

RECOGNITIONS:

YARD OF THE MONTH WINNERS: Mayor Bob Gibbs announced Billy Gilliland, from the 28630 zip code, and Paul Miller, from the 28638 zip code, as the June Yard of the Month winners. Mayor Gibbs stated that since the winners were not present, the certificates would be available at the Town Hall for them to pick up at their convenience.

No Council action was required.

RECYCLE REWARDS PROGRAM WINNER: Town Administrator Seth Eckard announced Henry Briones as the June Recycle Rewards winner. Administrator Eckard stated a twenty-eight dollar (\$28.00) credit will be added to Mr. Briones' sanitation bill and the certificate would be available at the Town Hall for him to pick up at his convenience.

No Council action was required.

PUBLIC HEARING: ADOPT PROPOSED FY 2012-2013 BUDGET:

OPEN PUBLIC HEARING: Mayor Bob Gibbs asked for a motion to open the public hearing.

Donnie Potter made a motion, and Joe Wesson seconded, to open the public hearing. All were in favor.

STAFF COMMENTS: Town Administrator Seth Eckard stated the proposed FY 2012-2013 budget was enclosed and staff had no additional comments at this time.

PUBLIC COMMENTS: Mayor Gibbs asked if anyone wished to speak on the proposed FY 2012-2013 budget.

Edward Lineback, Mike Harris, and Johnny Perry all spoke in regards to the budget.

CLOSE PUBLIC HEARING: Mayor Gibbs asked for a motion to close the public hearing.

Donnie Potter made a motion, and Jeff Wilson seconded, to close the public hearing. All were in favor.

COUNCIL ACTION: Joe Wesson made a motion, and Donnie Potter seconded, to adopt the proposed FY 2012-2013 budget. All were in favor.

DISCUSSION: PARKS AND RECREATION UPDATE: Parks and Recreation Director Benny Townsend updated Council on the ball programs that took place this summer.

Parks and Recreation Director Townsend reported the following information:

- In the four to twelve (4-12) year old league, which consists of t-ball, softball and baseball, there were ten (10) teams and over one hundred and ten (110) children who participated. Out of these teams two (2) all-star teams were formed which will start playing July 5, 2012.
- In the thirteen to fifteen (13-15) year old leagues, there were eight (8) teams and over ninety (90) players. There will probably be two (2) all-star teams formed from these teams, which will start playing July 12, 2012.
- Church league softball has nineteen (19) teams with over 200 players.
- The Town will host a North Carolina State church league tournament the weekend of June 23 and 24, 2012.

No Council action was required.

FINANCIAL MATTERS: REQUESTS FOR DONATION:

CALDWELL COUNTY DARE PROGRAM: Town Administrator Seth Eckard stated that the Caldwell County Dare program has requested a donation of one hundred dollars (\$100.00) for its annual golf tournament.

Joe Wesson made a motion, and Donnie Potter seconded, to donate one hundred dollars (\$100.00) to the Caldwell County Dare Program. All were in favor.

FOOTHILLS SHRINERS CLUB: Town Administrator Seth Eckard stated that the Foothills Shrine Club has requested a donation of one hundred-fifty dollars (\$150.00) for economic development.

Trena McRary Kirby made a motion, and Johnny Wilson seconded, to donate one hundred-fifty dollars (\$150.00) to the Foothills Shriners Club. All were in favor.

PUBLIC COMMENT: Mayor Gibbs asked if anyone wished to speak during public comment.

Edward Lineback spoke in regards to the Council.

UPDATES:

ADMINISTRATOR'S REPORT: Town Administrator Seth Eckard made the following announcements:

- The summer newsletter was mailed out on Monday, June 18, 2012.
- The Town has a new Calendar of Events on their website. Citizens may e-mail events to Town Clerk Susan Nagle or Town Administrator Seth Eckard for consideration. Clerk Nagle's e-mail address is : snagle@townofsawmills.com and Administrator Eckard's e-mail address is: seckard@townofsawmills.com
- The Town Hall will be closed on July 4, 2012 for Independence Day.
- The Town Beautification Committee will meet at 9:30 am on July 24, 2012 at the Town Hall.
- The new *Caldwell Book* has been published and Sawmills has a full-page ad.
- The North Carolina DAV (Disabled American Veterans) will recognize the Mayor at the local DAV Post on June 25, 2012 at 11:00 am.
- An Audit conducted by Blue Ridge Electric revealed 1,270 accounts coded incorrectly in Sawmills since 1988. After presenting this information to the Department of Revenue, the Town, will receive three (3) years of uncollected revenue in the amount of \$138,985.68 along with additional revenue each year.

Mayor Gibbs announced that he had been unable to travel to Raleigh to receive the award from the North Carolina DAV (Disabled American Veterans) recognizing him as Legislator of the Year for North Carolina. Administrator Seth Eckard accepted the award in Raleigh on behalf of the Mayor.

A representative from the North Carolina DAV (Disabled American Veterans) will present Mayor Gibbs with this award at the local DAV Post in Hudson on June 25, 2012.

The Mayor stated he could not do what he does for the veterans without the support of the Council and the community. He then asked everyone to join him at the presentation on the 25th to show support not only for him but also for the town as well, for what it does for local veterans.

COUNCIL COMMENT: Mayor Gibbs asked if anyone on the Council had anything to say.

Councilman Joe Wesson thanked everyone on the staff who worked on the budget this year, Councilman Johnny Wilson for what he did for the DARE program, and for the donation of the Christmas tree from Councilman Donnie Potter's company.

Councilman Potter thanked Administrator Eckard and staff on discovering the tax issue with Blue Ridge and the Council for working out their differences on the budget.

Councilman Johnny Wilson thanked the staff for all their hard work discovering the tax issue with Blue Ridge.

Councilwoman Trena McRary Kirby expressed appreciation for the \$138,985.68 discovery, which means more revenue into the savings account.

ADJOURN: Mayor Gibbs asked for a motion to adjourn.

Donnie Potter made a motion, and Joe Wesson seconded, to adjourn the meeting. All were in favor.

Susan Nagle, Town Clerk

Bob Gibbs, Mayor

AGENDA ITEM 7A

MEMO

DATE:

July 11, 2012

SUBJECT:

Recognition:
Yard of the Month

Discussion:

Harold and Carolyn Joplin, from the 28630 zip code, and, Matthew and April Cardwell from the 28638 zip code, are the July Yard of the Month winners. Mayor Bob Gibbs will present them with a certificate of appreciation.

Recommendation:

No Council action required.

AGENDA ITEM 7B

MEMO

DATE:

July 11, 2012

SUBJECT:

Recognition:
Recycle Rewards
Program

Discussion:

Jerry and Teresa Johnson are the July Recycle Rewards winners. Town Administrator Seth Eckard will present them with a certificate of appreciation and a twenty-eight dollar (\$28.00) credit will be added to their current sanitation bill.

Recommendation:

No Council action required.

AGENDA ITEM 8A

MEMO

DATE:

July 11, 2012

SUBJECT:

Planning Matters:
Introduction of
New Town Planner

Discussion:

Mayor Bob Gibbs will introduce the new Town Planner Mr. Johnny Wear from the Western Piedmont Council of Governments (WPCOG). Planner Wear will be on hand to tell Council a little bit about himself and his work history.

Recommendation:

No Council action required.

AGENDA ITEM 8B

MEMO

DATE:

July 11, 2012

SUBJECT:

Planning Matters:
Appoint Review
Officer

Discussion:

As you may recall, the contract with Benchmark CMR, Inc. for Planner Emily Hines has been terminated and a contract with the Western Piedmont Council of Governments (WPCOG) for Planner Johnny Wear has been approved.

As a result, Mayor Bob Gibbs would like to remove Planner Emily Hines as the Review Officer for the Town and appoint Planner Wear as the new review Officer for the Town leaving Town Administrator Seth Eckard as the alternate.

Recommendation:

Staff recommends Council remove Planner Emily Hines as the Review Officer for the Town and appoint Planner Johnny Wear as the new Review Officer for the Town.

AGENDA ITEM 9

MEMO

DATE:

July 11, 2012

SUBJECT:

Financial Matters:
Request for Donation to
Caldwell County
Crimestoppers

Discussion:

The town has received a request from the Caldwell County Crimestoppers for a donation of \$500.00.

Council has set a \$150.00 limit on the amount given for donation requests.

There are sufficient funds in the budget to cover a donation of \$150.00 and Council has donated to them in the past.

Recommendation:

Staff recommends Council decide how they wish to proceed on this matter.

TOWN OF SAWMILLS

Bob Gibbs, Mayor
Seth Eckard, Town Administrator

Funding Request

Name of Organization: Lenoir Caldwell Co Crime Stoppers Phone: (828) 757-2100

Permanent Address: 1035 NW West Avenue

City: Lenoir State: NC Zip Code: 28645

Contact Name: Lakeisha Dula (Secretary)

Amount Requested: \$500.00 Amount Needed for the Project:
\$500.00

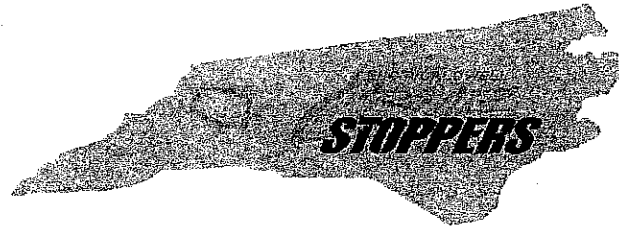
Date Funds Needed: 10-1-12 Date Project Begins: 1-1-12 Completion Date: 1-1-13

Complete Description of Project: Lenoir / Caldwell Co. Crime Stoppers
operates entirely on private donation & fundraising
events.

How will the funds be used? Monetary Rewards are paid to individuals
who anonymously provide information about
criminal activity, drugs, missing persons, etc. which
leads to an arrest, recovery of property, or the locating of i

How will this project benefit the community? It will help get criminal
activity, illegal drugs, stolen items etc. off the
streets of Caldwell County.

Official Town Use Only		
Date application received _____	Date presented to Town Council _____	
Date Approved _____	Denied _____	Amount Approved _____
Available Balance in Governing Body Donations Expense Acct: _____		
Date Check Written _____	Check No. _____	Amount _____



*1035 West Avenue
Lenoir, North Carolina 28645
828-757-2100*

Randall Dula / President

Keisha Dula / Secretary

Jerry Benfield / Vice President

Sandi Triplett / Treasurer

June 21, 2012

Town of Sawmills
Budget Director
4076 US Highway 321-A
Sawmills, NC 28630

Town of Sawmills, North Carolina:

Lenoir/Caldwell County Crime Stoppers can only achieve its goal of giving aid to local law Enforcement agencies with the assistance of donations from member municipal communities. Without these donations, continuous service would not be as effective as possible.

Throughout the past year Lenoir/Caldwell County Crime Stoppers has received the following summary of tips to the call center at 828-758-8300: Tips called into hotline 314, Recovered Property \$12,212.00, Arrests 29, Cases Cleared 71. In one case a reward was paid for the crime of murder.

Since our organization relies on funding by municipal and county governments like yours, we write to ask you and your citizens to consider a budget allocation for the upcoming fiscal year of 2012-2013 toward Lenoir/Caldwell County Crime Stoppers.

Thank you in advance for your generosity.

Sincerely,

Randall Dula, President

AGENDA ITEM 11A

MEMO

DATE:

July 11, 2012

SUBJECT:

Updates:
Code Enforcement
Monthly Report

Discussion:

Town Administrator Seth Eckard will update Council on the attached report showing the progress that Planner Johnny Wear continues to make throughout the town.

Recommendation:

No Council action required.

Code Enforcement Report
July 2012

Property Owner	Property Address	Issue	Status
Ajay Patel	3049 Eli Lane	High vegetation	Town will be mowing the week of 7/9-7/13
Kieyanna Carter	4361 Sawmills School Rd	High vegetation	Property has been mowed. Rear yard still needs to be finished.
Bank of America	4845 Holly Springs Dr	High vegetation	Town will be mowing the week of 7/9-7/13
Ed Springer	4369 Joplin Rd	High vegetation	Initial letter sent.

Johnny Wear
Town Planner

List updated on July 12, 2012