

**TUESDAY, JULY 16, 2013**  
**TOWN OF SAWMILLS REGULAR COUNCIL MEETING**  
**6:00 PM**

**COUNCIL PRESENT**

Bob Gibbs  
Donnie Potter  
Trena McRary Kirby  
Joe Wesson  
Jeff Wilson  
Johnny Wilson

**STAFF PRESENT**

Seth Eckard  
Susan Nagle  
Terry Taylor

**CALL TO ORDER:** Mayor Bob Gibbs called the meeting to order.

**INVOCATION:** Sawmills Volunteer Fire & Rescue Chaplain Jason Hines gave the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Bob Gibbs led the Pledge of Allegiance.

**ADOPT AGENDA:** Mayor Gibbs asked for a motion to adopt the agenda.

Joe Wesson made a motion, and Donnie Potter seconded, to adopt the agenda. All were in favor.

**APPROVE JUNE 18, 2013 REGULAR MEETING MINUTES:** Mayor Gibbs asked for a motion to approve the June 18, 2013 regular meeting minutes.

Johnny Wilson made a motion, and Donnie Potter seconded, to approve the minutes. All were in favor.

**PUBLIC COMMENT:** Mayor Gibbs asked if anyone wished to speak during public comment.

The following persons spoke in regards to the restrooms at Veterans Memorial Park:

- Carolyn Turner
- Jack Keller
- Reid Lingerfelt
- Clarence Fare
- Lloyd Carter

Jason Hines thanked Council and staff for what they do for the town and the citizens.

Lloyd Carter inquired about doing something about the railroad tracks on Sawmills School Road stating they are rough to cross. Mr. Carter also thanked the Town employees for the wonderful things they do.

**RECOGNITIONS:**

**RECYCLE REWARDS WINNER:** Town Administrator Seth Eckard announced the Littell Family as the July Recycle Rewards winners. A credit of twenty-eight dollars (\$28.00) will be added to their sanitation bill and their certificate will be available at the Town Hall to pick up.

No Council action was required.

**YARD OF THE MONTH WINNERS:** Mayor Bob Gibbs announced Charles "Andy" and Stephanie Tramble, from the 28630 zip code, and William Elkins, from the 28638 zip code, as the July Yard-of-the-Month winners. Mayor Gibbs stated that since the winners were not present, their certificates would be available at the Town Hall to pick up.

No Council action was required.

**INTRODUCTION OF THE NEW PRINCIPAL AT SAWMILLS ELEMENTARY SCHOOL:** Mayor Bob Gibbs introduced Mr. Lowell Rogers, new principal of Sawmills Elementary School.

Mr. Rogers thanked the Mayor and Council for allowing him the opportunity to attend and introduce himself. Mr. Rogers stated that he recently met with staff and everyone is excited about the upcoming school year. Mr. Rogers invited everyone to the meet Mr. Rogers night, which the Sawmills PTA is hosting on Monday, August 5, 2013 from 5:00-6:00 pm.

No Council action was required.

**DISCUSSION:**

**ADOPT PROPOSED RESOLUTION IN SUPPORT OF DEDICATING THE REPLACEMENT BRIDGE ON 321-A TO A FALLEN FIREFIGHTER:** Mayor Gibbs asked the family of Chad Settlemyre, Sawmills Fallen Firefighter to come forward. Mayor Gibbs stated that the Resolution in Support of Dedicating the Bridge in 321-A to Chad will have to wait until the regular Council meeting in August.

Attorney Terry Taylor stated that the North Carolina Department of Transportation requires the resolution to include information about some of Chad's accomplishments in reference as to why the Town supports dedicating the bridge in his name. Attorney Taylor will contact Mrs. Settlemyre to get information to include in the resolution. The Hudson Town Council will also need to adopt a Resolution in Support of dedicating the bridge in Chad's name as part of the bridge is in Hudson.

Mrs. Settlemyre stated that Bemis, the company Chad worked for is going to cover all costs associated with this dedication so there will be no cost to the Town.

No Council action was required.

**ADOPT PLANS FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS:** Town Administrator Eckard stated for the Town to receive CDBG funding Council must adopt the enclosed plans as required by the Department of Commerce.

The following list is the required plans:

- Recipient's Plan to Further Fair Housing
- Fair Housing Complaint Procedure
- Equal Employment Opportunity and Procurement Plan
- Procurement Plan
- Section 3 Plan
- Citizens Participation Plan
- Citizen Participation Complaint Procedure
- Code of Conduct
- Section 504 Self Evaluation Survey
- Section 504 Grievance Procedure
- Language Access Plan
- Residential Anti-Displacement and Relocation Assistance Plan
- Optional Coverage Relocation Plan

Jeff Wilson made a motion, and Donnie Potter seconded, to adopt the required plans. All were in favor.

**ADOPT PROPOSED CHANGES TO CODE ENFORCEMENT POLICY:** Mayor Gibbs discussed proposed changes to the current Code Enforcement Policy, which if approved would allow the Mayor and Council to fill out a complaint form.

After much discussion, Joe Wesson made a motion, and Jeff Wilson seconded, to leave the current Code Enforcement Policy as written. Those in favor were, Trena McRary Kirby, Joe Wesson, Jeff Wilson and Johnny Wilson. Those opposed were Donnie Potter. The motion carries by a 4-1 vote.

**RESTROOMS AT VETERANS PARK:** Mayor Gibbs asked Council to discuss the restrooms at Veterans Park.

Joe Wesson made a motion to approve a budget amendment in the amount of one-hundred thirty-six thousand dollars (\$136,000.00) for the construction of restrooms at Veterans Park. There being no second the motion does not carry.

**FINANCIAL MATTERS:**

**REQUEST FOR A DONATION TO OASIS SHRINER DUNE CATS:** Administrator Eckard stated that the Oasis Shriner Dune Cats has requested a donation of three hundred dollars (\$300.00) to help support crippled and burned children.

Jeff Wilson made a motion, and Joe Wesson seconded, to deny the donation request from the Oasis Shriner Dune Cats in the amount of three hundred dollars (\$300.00) and only consider donation requests that are local. All were in favor.

**BID AWARD FOR STAMEY ROAD WATERLINE ABATEMENT PROJECT:** Administrator Eckard stated the town has received the following three bids for the Stamey Road Waterline Abandonment Project:

C & W Utilities, Inc.	\$122,835.00
Two Brothers Utilities, LLC	155,606.50
Bell Construction Co., Inc.	\$224,520.00

Trena McRary Kirby made a motion, and Donnie Potter seconded, to award the bid to C & W Utilities, Inc. in the amount of one-hundred twenty-two thousand, eight-hundred thirty-five dollars (\$122,835.00), as they are the lowest bidder. All were in favor.

**BID AWARD FOR 2013 STREET IMPROVEMENTS PROJECT:** Administrator Eckard stated the town has received the following four bids for the 2013 Street Improvements Project:

Midstate Contractors, Inc.	\$138,805.00
Evans Construction	\$191,357.72
J.T. Russell & Sons, Inc.	\$195,636.00
Country Boy Landscaping, Inc.	\$229,444.44

Donnie Potter made a motion, and Trena McRary Kirby seconded, to award the bid to Midstate Contractors, Inc. in the amount of one-hundred thirty-eight thousand, eight-hundred and five dollars (\$138,805.00), as they are the lowest bidder. All were in favor.

**PUBLIC COMMENT:** Mayor Gibbs asked if anyone wished to speak during public comment.

Reid Lingerfelt thanked Council for all the work they do and for listening.

Lloyd Carter spoke in regards to restrooms at Veterans Park.

Carolyn Thacker and Jason Hines thanked Council for listening.

**UPDATES:**

**COMMUNITY DEVELOPMENT BLOCK GRANT MONTHLY STATUS REPORT:** Administrator Eckard stated the enclosed report shows that all the requirements are on schedule for the Haystation, LLC. Community Development Block Grant (CDBG).

No Council action was required.

**CODE ENFORCEMENT MONTHLY REPORT:** Administrator Eckard stated the enclosed report shows an update of the progress made throughout the Town by Planner Johnny Wear.

No Council action was required.

**DISPOSAL OF UNSCHEDULED RECORDS:** Mayor Gibbs stated the enclosed list shows the records destroyed in accordance with the North Carolina General Statutes Records Retention and Disposition Schedule.

**ADMINISTRATOR'S REPORT:** Town Administrator Seth Eckard made the following announcements:

- The Sawmills Kickball League started Monday, July 15, 2013.
- The General Assembly has reached an agreement on tax reform.
- The Sawmills Volunteer Fire & Rescue Department will hold an open house from 2:00-5:00 pm on August 11, 2013 to celebrate their 55<sup>th</sup> Anniversary.
- The Town's 25<sup>th</sup> Anniversary was July 1, 2013.

**COUNCIL COMMENT:** Mayor Gibbs asked if anyone on the Council wished to speak.

Trena McRary Kirby, Donnie Potter, Joe Wesson and Johnny Wilson thank everyone for attending the Council meetings.

**CLOSED SESSION PERSONNEL MATTERS:** Mayor Gibbs asked for a motion to go into closed session.

Donnie Potter made the motion, and Jeff Wilson seconded, to go into closed session. All were in favor.

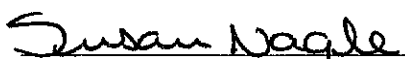
Mayor Gibbs asked for a motion to come out of closed session and return to the regular meeting.

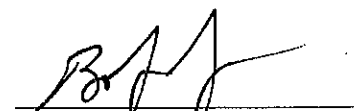
Donnie Potter made a motion, and Joe Wesson seconded, to come out of closed session and return to the regular meeting. All were in favor.

**ACTION TAKEN IN CLOSED SESSION:** Donnie Potter made a motion, and Jeff Wilson seconded, to approve a 3% raise for Town Administrator Seth Eckard and a confirmation that a mid-term evaluation would be held at the first meeting in January and the possibility of a 2% raise considered at that time. All were in favor.

**ADJOURN:** Mayor Gibbs asked for a motion to adjourn .

Jeff Wilson made a motion, and Trena McRary Kirby seconded, to adjourn the meeting. All were in favor.

  
Susan Nagle, Town Clerk

  
Bob Gibbs, Mayor