

**TUESDAY, SEPTEMBER 17, 2013  
TOWN OF SAWMILLS REGULAR COUNCIL MEETING  
6:00 PM**

**COUNCIL PRESENT**

Bob Gibbs  
Donnie Potter  
Trena McRary Kirby  
Joe Wesson  
Jeff Wilson  
Johnny Wilson

**STAFF PRESENT**

Seth Eckard  
Susan Nagle  
Terry Taylor

**CALL TO ORDER:** Mayor Bob Gibbs called the meeting to order.

**INVOCATION:** Pastor Jim Hamby gave the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Bob Gibbs led the Pledge of Allegiance.

**ADOPT AGENDA:** Mayor Gibbs asked for a motion to adopt the agenda.

Joe Wesson made a motion, and Jeff Wilson seconded, to adopt the agenda. All were in favor.

**APPROVE AUGUST 20, 2013 REGULAR MEETING MINUTES:** Mayor Gibbs asked for a motion to approve the August 20, 2013 regular meeting minutes.

Donnie Potter made a motion, and Trena McRary Kirby seconded, to approve the minutes. All were in favor.

**PUBLIC COMMENT:** Mayor Gibbs asked if anyone wished to speak during public comment.

No one wished to speak.

**RECOGNITIONS:**

**RECYCLE REWARDS WINNER:** Town Administrator Seth Eckard announced Barbara Kirby as the September Recycle Rewards winner. A credit of twenty-eight dollars (\$28.00) will be added to Miss Kirby's sanitation bill and their certificate will be available at the Town Hall for pick up.

No Council action was required.

**YARD OF THE MONTH WINNERS:** Mayor Bob Gibbs announced Spring Lake Mobile Home Park, from the 28630 zip code, and Mike and Patty Ramsey, from the 28638 zip code, as the September yard of the month winners. Mayor Gibbs presented Steven Hamby owner of Spring Lake Mobile Home Park with their certificate and stated that Mr. and Mrs. Ramsey's certificate would be available at the Town Hall for pick up.

No Council action was required.

**UPDATES:**

**HUDSON MIDDLE SCHOOL PRINCIPAL:** Bill Griffin, Principal at Hudson Middle School, gave a brief overview of the school. Mr. Griffin stated there are currently 750-760 kids enrolled this year, 85-100 staff members and he has been the Principal there for about six years.

No Council action was required.

**CALDWELL COUNTY WOMEN'S SHELTER EXECUTIVE DIRECTOR:** Sharon Poarch, Executive Director of the Caldwell County Women's Shelter, gave a brief overview of the finances spent by the women's shelter and stated the mortgage was paid in full. The Women's Shelter helps about 400 people a year and with the new expansion, Miss Poarch stated they would now be able to help about 600 people a year.

No Council action was required.

**PLANNING MATTERS:**

**CALL A PUBLIC HEARING FOR A REZONING ON GILLILAND LANE:** Town Administrator Seth Eckard stated Martha Hartley requested a rezoning on 0.86 acres of land located at 2202 Gilliland Lane Hudson, NC 28638 from RA-20 (Residential Medium Density) to R-15 (Residential High Density). The Planning Board reviewed the enclosed map of the property and recommends Council call for a public hearing to consider rezoning the property.

Jeff Wilson made a motion, and Trena McRary Kirby seconded, to call for a public hearing on October 15, 2013 at 6:00 pm at the Sawmills Town Hall to discuss rezoning 2202 Gilliland Lane. All were in favor.

**APPROVE COLLECTION SITES FOR DEBRIS RESULTING FROM A NATURAL DISASTER:** Mayor Bob Gibbs introduced Kenneth Teague, Assistant Caldwell County Emergency Management Coordinator.

Mr. Teague stated the Federal Emergency Management Agency (FEMA) and North Carolina Department of Environment and Natural Resources (NCDENR) works together to determine the sites approved for debris collection. The Farmers Market and the soccer fields at Veterans Memorial Park are the two approved sites suitable for collection.

Council discussed concerns about the potential damage to Veterans Memorial Park and suggested Sawmills Municipal Park on Baird Drive as a possible site. Council asked Mr. Teague to contact FEMA and NCDENR and have them look at Sawmills Municipal Park as an approved collection site.

Joe Wesson made a motion, and Jeff Wilson seconded, to table this matter until the town hears from Mr. Teague, FEMA or NCDENR regarding approval of Sawmills Municipal Park as a collection site. All were in favor.

**ADOPT PROPOSED RESOLUTION PROVIDING ENFORCEMENT AUTHORITY FOR TOWN OF SAWMILLS CODE OF ORDINANCES:** Administrator Eckard stated that the enclosed resolution gives the Caldwell County Sheriff's Department and any Deputy the authority to enforce the Sawmills Code of Ordinances within the corporate boundaries of the municipality.

Trena McRary Kirby made a motion, and Joe Wesson seconded, to adopt a Resolution Providing Enforcement Authority for the Town of Sawmills Code of Ordinances. All were in favor.

**FINANCIAL MATTERS:**

**ADOPT CAPITAL IMPROVEMENT PROJECT BUDGET ORDINANCE:** Town Administrator Eckard stated the enclosed Capital Improvement Project Budget Ordinance in the amount of one hundred-fifty thousand dollars (\$150,000.00) are proposed for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Trena McRary Kirby made a motion, and Donnie Potter seconded, to adopt a Capital Improvement Project Budget Ordinance in the amount of one hundred-fifty thousand dollars (\$150,000.00) for the fiscal year beginning July 1, 2013 and ending June 30, 2014.. All were in favor.

**BID AWARD FOR A NEW AUTOMATED REFUSE COLLECTION TRUCK:** The Town received the following three bids, for a new automated refuse collection truck;

Transource	\$243,206.00
<b>Carolina Environmental Systems, Inc.</b>	<b>\$238,800.00</b>
Piedmont Peterbilt, LLC	\$249,334.00

Joe Wesson made a motion, and Donnie Potter seconded, to award the bid to Carolina Environmental Systems, Inc. in the amount of \$238,800.00 as they were the lowest bidder. All were in favor.

**PUBLIC COMMENT:** Mayor Gibbs asked if anyone wished to speak during public comment.

No one wished to speak.

**UPDATES:**

**APPROVE AMENDED RECORDS RETENTION SCHEDULE:** Administrator Seth Eckard stated the State Archives of North Carolina has amended the Municipal Records Retention and Disposition Schedule published September 10, 2012. A copy of the Municipal Records Retention and Disposition Schedule is kept in the office of the Town Clerk.

Mayor Gibbs asked for a motion to approve the amendments.

Joe Wesson made a motion, and Jeff Wilson seconded, to approve the amendments to the Municipal Records Retention and Disposition Schedule.

**COMMUNITY DEVELOPMENT BLOCK GRANT MONTHLY STATUS REPORT:** Administrator Eckard stated the enclosed Community Development Block Grant (CDBG) report shows that all requirements are on schedule for the Haystation, LLC.

No Council action was required.

**CODE ENFORCEMENT MONTHLY REPORT:** Administrator Eckard stated the enclosed report shows an update of the progress made throughout the Town by Planner Elinor Hiltz.

No Council action was required.

**ADMINISTRATOR'S REPORT:** Administrator Eckard made the following announcements:

- The Sawmills Fall Festival will be held Saturday, September 21<sup>st</sup> from 11:00 am – 3:00 pm at Sawmills Municipal Park located on Baird Drive. The Town will also be celebrating their 25<sup>th</sup> Anniversary during the festival.
- The Caldwell County Heritage Museum is collaborating with the Town of Sawmills to present "The Southern Caldwell Historical Showcase" held on Saturday, October 19<sup>th</sup> at 6:00 pm at Mt. Zion Baptist Church in the Fellowship Hall. Tickets may be purchased by contacting Administrator Eckard or the Caldwell County Heritage Museum.
- Graduation rates have gone up in Caldwell County schools.
- The restrooms at Sawmills Municipal Park and Veterans Park are now equipped with toilet seat covers and the women's restrooms are now equipped with baby changing stations.
- Sawmills' official population is 5,177 which is down from 5,240 in 2010. Caldwell County has seen the largest decrease in population of any County in North Carolina since 2010.


**COUNCIL COMMENT:** Mayor Gibbs asked if anyone on the Council wished to speak.

No one wished to speak.

**ADJOURN:** Mayor Gibbs asked for a motion to adjourn.

Trena McRary Kirby made a motion, and Jeff Wilson seconded, to adjourn the meeting. All were in favor.

  
Susan Nagle, Town Clerk

  
Bob Gibbs, Mayor